

Chapter 32

Ethical Standards

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- 32.1 Definitions
- 32.2 Declaration of Policy
- 32.3 Statutory Standards of Conduct
- 32.4 Specific Conflicts of Interest

32.1 DEFINITIONS

A. Public Officer: Those persons serving in statutory elected or appointed offices provided for in Chapter 62 of the Wisconsin Statutes, and all members appointed to boards, committees and commissions established or appointed by the President, Chairperson and/or Village Board, whether paid or unpaid.

B. Public Employee: Any person excluded from the definition of a public officer who is employed by the Village.

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32.2 DECLARATION OF POLICY

It is declared that high ethical standards among Village officers and employees are essential to the conduct of good representative government and that a code of ethics for the guidance of public officers and employees will help them avoid conflicts and improve standards of public service and will promote and strengthen the confidence of the residents of the Village in their public officers and employees. The purpose of this Chapter is to establish guidelines for ethical standards of conduct for all such Village Officers and Employees by setting forth those acts or actions that appear to compromise public trust in the fairness, independence and integrity of Village officers and employees and their official actions.

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32.3 STATUTORY STANDARDS OF CONDUCT

The provisions of the following sections of the Wisconsin Statutes, as from time to time amended, are made part of this Chapter, and shall apply to all public officers and public employees whenever applicable, to wit:

- A. Section 19.59. Codes of ethics for local government officials, employees, and candidates
- B. Section 946.10. Bribery of Public Officers and Employees
- C. Section 946.11. Special Privileges from Public Utilities
- D. Section 946.12. Misconduct in Public Office
- E. Section 946.13. Private Interest in Public Contract Prohibited

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32.4 SPECIFIC CONFLICTS OF INTEREST

- A. Use of Public Property: No public officer or employee shall use or permit the use of Village vehicles, equipment, materials or property for personal convenience or profit, except when such services are available to the public generally or are provided as Village policy for the use of such officer or employee in the conduct of official business, as authorized by the Village Board or appropriate Committee.
- B. Conflicts of Interest, Disclosure of Interest: Except as provided herein, no public officer or public employee shall engage in any business transaction with the Village, or have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of official duties or will tend to impair independence or judgement or action in the performance of official duties. Any public officer or employee who has a substantial financial interest, including employment, in any business entity entering into, proposing to enter into or bidding on any transaction with the Village, or as part of official duties will be making an official decision or recommendation significantly affecting a business competitor, client or regular customer, shall disclose such interest to the membership of the Village Board (or committee, board or commission thereof, as appropriate) to be recorded in the minutes of that body. Upon such disclosure, it is advised that the public officer or employee abstain from voting on the matter and from participating in the discussion of the matter.
- C. Representing Private Interests Before the Village Board or Village Agencies: No public officer or employee, including persons or firms engaged to provide professional services to the Village, shall represent, for compensation, private interests before the Village Board, or any commission or committee without disclosure of the private business relationship an explicit consent of the Village Board.
- D. Disclosure of Confidential Information: No public officer or employee shall, without proper authorization of the Village Board, disclosure confidential information concerning the property, government or affairs of the Village, nor shall they use such information to advance the financial or other private interest of himself or others.
- E. Gifts and Favors: No public officer or employee shall accept anything of value whether in the form of a gift, service, loan or promise from any person who, to his knowledge, has a direct financial interest in any transaction or official business with the Village, which may tend to impair their independence of judgement or action in the performance of official duties.

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